



## **LONGVIEW SOCCER CLUB**

### **Monthly Board Meeting**

### **May 13, 2024**

*(Issues logging into Zoom prevented meeting from starting at 6pm)*

#### **Pre-Meeting:** Paoblo and 4 Team Captains proposing Mens League and use of LSC fields

- Mens league is currently playing in Vancouver, all members live in Longview and surrounding communities, too hard on them to go to Vancouver for all their games and asking permission of LSC to utilize Fields 5 & 6 on Sundays for their mens league. They have 6 teams with 17-20 men on each team.
- We currently have a Womens league that plays and utilizes LSC fields for their games, they pay \$50 per game for field usage which covers the field maintenance, paint for lines, and field space. Insurance is not included in the \$50 fee, insurance will be provided through the state for their league.
- One of the team captains was a captain in Gautamala and was on their board as Treasurer and other positions, willing to take on other duties if need to assist their league. Captains willing to pay \$50 per game for the field usage. Teams would be responsible for referee fees and lining the fields
- Proposing games every Sunday (9am-5pm) starting mid June, with last games at end of August.
- Teams are offering irrigation services and possibly other help as needed. LSC will provide watering schedule.
- Regarding access to the restrooms. LSC will allow, however, if restrooms are no locked at end of game day, Men's League is responsibility of cleaning and restoring the restroom back to safe and LSC approved condition.
- LSC will invoice after the season ends, based on number of games played on LSC fields. LSC will hold two team captain's phone numbers for communication needs and billing purposes.

#### **Meeting Called to Order 7:00pm**

##### **In attendance (in person):**

Kristi Koethe – President / Concessions Manager  
Norma Britt – Vice President  
Jak Massey – Treasurer / Interim Secretary  
DeaDea Brickert – Ref Assigner / Registrar  
Paoblo Cortes – Cortes Land Care, Inc.  
Shawna Crawford – Coach Liaison

##### **In attendance (via phone conference):**

Dar Page - Registrar

##### **In-Person Guests in attendance**

Ron Britt – guest  
Mens League – 4 of the 6 Team Captains

#### **Minutes:** previous months meeting minutes yet to be provided

#### **Financial Update:** Jak provided the following in regards to club financials:

- ♦ Jak requested approval to offer financial reports as follows:  
Monthly: current bank balances and financial details of significance  
Quarterly: Full report of income & expenses to date through last day of most recent quarter
  - April Mtg – presenting 1st qrt rpt for January-March
  - July Mtg – presenting 2nd qrt rpt for April-June
  - Oct. Mtg – presenting 3rd qrt rpt for July-September
  - Jan Mtg – presenting 4th qrt rpt for October – December
- ♦ Current Bank Balances as of April 30, 2024: Checking: \$ 89,436.01 and Savings: \$ 4,415.78
- ♦ Jak recalled a decision from last year – once large goals were purchased, review liquid funds and move some funds into account yielding a higher interest rate. She had rates previously, but a new report with current rates being offered would be need to be reviewed for the Board to determine amount of funds and type of account to move forward with.  
**Jak will present current options/rates next month - Money Market vs. CD (6m, 12m, and 18m).**
- ♦ Micro Ref Checks: 1 outstanding check has been cashed (glad to know it was one of the ref's with larger payment at \$181.00), however 3 checks that have not cleared, all payments were mailed to addressed provided, no payments returned from post office. We are coming up on 6 months from which checks were written, banks typically won't honor after this much time has passed. Unless requested, LSC does not re-issue new checks.
- ♦ Expense Details: YET TO PAY: Pro-Line Sprinklers (Kristi called to verify services), Copies Today (possible balance due) and RECENTLY PAID: \$3,700 for Wazzi's

#### **Cancellation of Stack Officials:** Not using Stack Official as our referee assigning program, due to issues with link.

- ♦ CYSA has partnered with RefTown, DeaDea will be providing more updates as to program cost and club fees.
- ♦ Stack Officials was supposed to be a monthly \$29.99 fee. Jak reported that unless the ref program is somehow linked with Sports Connect, there has been no initial payment made, nor has she provided account authorization for

automated payments to Stack Official. Also, confirming that no charges from Stack Officials has been deducted or requested to date. *Jak will monitor accounts for such charges and confirm cancellation as needed.*

**Medals for Sale:** We still have inventory of medals & lanyards, which we have been selling for \$2 /set.

*Jak will set up sale area in the Breezway on Saturday May 18th from 10am-1pm, Dar will relieve Jak at 1pm and continue sales until 3pm. Shawna will post to Facebook, requesting Cash Only Purchases.*

**Field Maintenance Update:** Paoblo reported the following regarding field maintenance services:

- Another 3 loads of dirt is needed and sand this summer. *Kristi trying to locate vendor with lower prices on dirt.*
- Paoblo is talking with a company based out of Woodland about a donation of grass sod.
- *Shawna will reach out to Byron's Painting Business to get business logo for the purpose of posting our appreciation as to his donation of painting our goals.*
- Kristi has authorized Paoblo use of the re-loadable gas card to purchase fuel for field equipment with the understanding that Paoblo turns in fuel receipts to Kristi & Kristi will reload gas card as needed.
- Paoblo noted that plate on mower is broken, causing safety and production concerns. Offering his time to repair if the club purchases the part. Jak suggested that since Paoblo knows what to order, could he purchase the part, then include both the cost of part and appropriate cost for his time to install on his next maintenance services invoice. *Paoblo agreed to purchase, repair and bill accordingly for broken plate on mower.*
- Paoblo noted some burn spots on the field – offering that his team would like to repair these areas.
- Confirmed that *Alex will be spraying the fields again in June.*

*Jak moved that if unable to find dirt at a lower price, Kristi is authorized to purchase the 3 loads needed at the going rate. DeaDea seconded, motion passed.*

**Grants for Goals:** Kristi mentioned some grants that we should apply for for. Nic volunteered his grant writing skills to assist with apps. Plan is to have all goals replaced within the next two years.

**Golf Cart Update** - Jak provided the following update:

Les Schwab has agreed to sell us the 6 batteries at cost (approx. \$1,000) and will donate 1 tire and services to install these items to share a sponsorship with another business. Sponsorship will be acknowledged both at the Ref Rest Stop and on the golf cart. *Kristi will reach out to our other Les Schwab in the area to see if they are able to offer anything towards these efforts.* Jak has made arrangements for golf cart to be transported Les Schwab for servicing. Scythe will be the business sharing sponsorship, marketing for Scythe will focus on the restaurant and it's close proximity to soccer fields. Both Sythe and Les Schwab will be acknowledged as sponsor of golf cart and Ref Rest Stop thru the end of the fall 2025 season. At that time, Les Schwab and Scythe will be given first right of refusal for renewal sponsorship.

*DeaDea moved to approve golf cart repair & sponsorships as presented. Nic seconded, motion passed.*

**Other facility related other facility needs** - Jak lead discussion as to the following:

- Bathroom floors to be painted again this summer.
- With all the best intentions, Jak painted the Clubhouse stairs last month, but now unsure as to color choice. Asking Boards honest feedback. After some discussion, it was determined that repainting completely was not necessary, simply painting a different color on the kickplate of each step would be appropriate.

**Concessions:** Over-heated about Freezy Pop frenzy

- Kristi expressed her disappointment with last minute plans to offer players free freezy pops to players last Saturday. Not only did the unfrozen freezy pops loaded into the freezer bring freezer temp up (forcing meat products to thaw and having to be tossed), but they did not have enough time to actually freeze.
- In addition, whomever proposed this idea should have also been responsible for following through with distribution. Due to an overwhelming number of players expecting free freezy pops unknowing now apparently the responsibility of concessions: an overwhelming amount of kids bombarding the breezeway and items not completely frozen became a sticky mess, then trying to avoid anymore chaos and confusion (if possible), Kristi began offering merchandise from her concessions inventory to tame the masses.
- With this extra activity, grill wasn't started until 1:30pm, concessions seeming unorganized and feeling unhinged.
- In hindsight, offering frozen treats on a hot Saturday would have been a great idea, but the lack of planning and follow through completely back fired, making for a very negative reflection on our club. In the future more prep time, conversations and commitments need to be taken into consideration to properly organize such an event.
- *Jak offered to do a re-do of distributing free freezy pops to players this Saturday, while selling medals.*

**CYSA Report:** Kristi noted the following topics of discussion took place at the May Meeting:

- Talked about scheduling issues
- Bylaws needing to be completed
- Board positions currently open on CYSA Board, Trieste transitioning to Kelso Soccer Club

- Background Checks need to be updated
- CYSA yet to invoice for player fees, waiting on itemized list of players

**Referee Update:** DeaDea requesting end of season BBQ for ref appreciation

- Last years Ref Appreciation BBQ was a hit, would like to do this again.
- Discussion and feedback determined the following:
  - Date & Time: June 22nd from 11am-1pm **Kristi will do concessions**
  - Free BBQ to those invited **LSC will reimburse costs of dogs, burgers and other items offered**
  - Invite all referees **DeaDea will invite refs**
  - Invite LSC coaches also **Shawna will invite coaches**
  - Include Raffle Prizes **Jak has some donations to offer, others asked to get donations from local businesses**
  - Set up a sign-in table for raffle ticket turn in
  - Include sharing notes of encouragement (Coaches to Refs & Refs to Coaches) **Jak will prepare materials**
  - **Other Board Members requested to please confirm attendance and offer participation.**

**Fall Season Registration:** Shawna and DeaDea represented LSC at the registrar meeting with other clubs on Friday May 10, 2024. Confirming the fall season dates (9/9 – 11/2 with 10-11 games per team) and provided the following list of established registration/scheduling dates:

- 5/23 – 6pm Registration Set Up (location TBD)
- 5/26 – Registration open for Volunteers
- 6/1 – On-line registration opens for all players/volunteers
- 7/21 – Registration closes at 11:59pm
- 7/22 – 5:30pm Team Builder Meeting (location TBD)
- 8/5 – Week of Aug 5th, All clubs to have coaches meeting, practices can then start
- 8/10 – Team names and coaches with multiple teams due
- 8/16 – Coaches Blackout Dates based on singular events due to Coach Liaison's
- 8/18 – 2pm Schedulers Meeting (location TBD)
- 8/24 – Certified Ref Clinic (time TBD)
- 8/26 – First draft of scheduled due
- 8/30 – Final schedule published – NO CHANGES PERMITTED AFTER
- 9/4 – Micro Ref Clinic (time TBD)
- 9/7 – Individual Club Jamborees
- 9/9 – First Rec Games of the season
- 11/2 – Final Games/Season Ends

Also noting that Jamboree Games not counted in the Season Games, each club to do own Jamboree

**Fall Walk-in Registration:** Dar proposed the following Walk-In Registration dates:

<b><u>Wednesdays: 5pm-8pm</u></b>	<b><u>Saturdays: 11am-3pm</u></b>
June 12th – Registrars: Dar, _____, Assistants: Jak, _____, _____	June 1st – Registrars: Shawna, Jenn ( <i>in breezeway</i> ) Assistants: Norma, <b>Jak to assist with flyer handout</b>
June 19th – Registrars: Dar, _____, Assistants: Jak, _____, _____	June 15th – Registrars: Dar, _____, Assistants: _____, _____, _____
July 10th – Registrars: Dar, _____, Assistants: Jak, Kristi, _____	July 13th – Registrars: Dar, _____, Assistants: Kristi, _____, _____
July 17th – Registrars: Dar, _____, Assistants: Jak, Kristi, _____	July 20th – Registrars: Dar, _____, Assistants: Kristi, _____, _____

**Need assistance from all Board Members - please confirm dates you are available to help.**

**Spring Season Player Transfers:** Jak asked about transfers (Registrars report to Treasurers within each club) No report was immediately available, it was suggested that a report would need to be pulled from Sports Connect to find such information – indicating that comments referring to Kelso or Kalama would be how to determine any player transfers to or from other clubs.

**Old / New Business:** Offer of moral support to players

News was shared that 2 LSC players (sisters) recently lost both parents. Those who were still in attendance agreed that LSC should do something to reach out and offer our condolences, but do so in a way that is age appropriate and in a way that they know we care. Several ideas were suggested, final agreement was that each girl would get a soccer ball signed

by Board Members – offering heartfelt words of encouragment and support on behalf of the club. Jak will purchase the soccer balls and bring to concessions for Board Members to sign.

**Meeting Adjourned at 9:45pm**